



## **MINUTES OF ANNUAL GENERAL MEETING OF UNITED KINGDOM LUNG CANCER COALITION CIC 2023**

The ANNUAL GENERAL MEETING of the UNITED KINGDOM LUNG CANCER COALITION was held via Zoom video call on Wednesday 27<sup>th</sup> September 2023 at 8:30am.

The meeting was opened and, with three directors in attendance it was declared quorate.

The minutes of the 2022 AGM held on 14<sup>th</sup> September 2022 were reviewed and approved by the directors.

The directors reviewed the achievements of the company in 2022, its business activities in 2023 and plans for 2024. The publication of the Health Inequalities report was noted, and Professor Michael Peake reported that external speakers had been invited to the previous two membership forum meetings to share lung cancer service development learning and knowledge. The directors reflected on the strategy meeting held in February 2023 which developed plans for 2023 and 2024, the UKCC conference to be held on 10<sup>th</sup> November 2023, and Lynsey Conway (Aqua Communications) work the diagnostic pathway, consolidation of membership and collaboration with DeHavilland.

The accounts for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023 were presented and approved. The directors recognised that there has been a decline in sponsorship with key sponsors Boehringer Ingelheim and Amgen ceasing their support in 2022/2023. It was acknowledged that a small debt from MSD would need to be written off due to staff changes within the organisation. The directors discussed reviewing the contract with Red Hot Irons and developing a formal contract with Aqua Communications.

The directors noted the retirement of Martin Grange as Chair of the UKLCC Membership Forum and Martin announced that he would retire from board of directors following the AGM. He was thanked for all the insight and expertise he has brought to the board of directors over the years.

The directors noted the appointment of Professor Michael Peake as chair of the UKLCC Membership Forum for an interim period of 1 year and discussed succession planning for the future. MP noted that David Gilligan had been approached and expressed an interest in succeeding Mick Peake after a suitable induction period.

The following ordinary resolutions were passed:

- a. To formally elect Professor Robert Rintoul as a director of the organisation.
- b. To formally elect Dr Neal Navani as a director of the organisation.
- c. To re-appoint Dodd and Co as accountants and appoint an appropriate independent scrutineer to the charity until the completion of the next annual general meeting of the Company at which accounts are laid and to authorise the directors to fix their remuneration.

By order of the Directors,

Professor Michael Peake  
Company Number: 11914752

**Present at the meeting:**  
Dr Martin Grange

**UK Lung Cancer Coalition – Driving change in UK Lung Cancer**

UKLCC is a Community Interest Company (Company Number 11914752) registered in England and operating across the United Kingdom

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Professor Michael Peake  
Professor Robert Rintoul  
Carol Stonham

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